

Starting a Havering

Infant or Primary School

In September 2021



Havering
LONDON BOROUGH



Application deadline **15 January 2021**

Introduction

This brochure is intended to guide parents and their children through the admissions process for September 2021 and to help them to make well-informed choices from the wide range of excellent schools in Havering.

The information contained within this brochure gives details of each Havering school and the criteria that are used to decide which children will be admitted when there are more applications than places. Please read these and the school's full admissions criteria carefully as they will give you an idea of the likelihood of being offered a place.

Further and more detailed information on the admissions processes can be found by reading the co-ordinated scheme via the [Havering admissions website](#).

Information is also included within this brochure of other Local Authorities that have schools within 3 miles of a Havering school. You can list up to six schools on your application and these can include schools outside of Havering. We recommend, however, that at least one of these six schools is close to your home address.

Havering residents must apply online at www.eadmissions.org.uk and you must submit your application by 15 January 2021 at the very latest.

If you do not live in Havering, you will need to contact your own Local Authority for their brochure and application form, or visit their website.

We hope that this brochure will help you to make decisions at this important time in your child's life.

Should you have any questions or need any further clarification on the admissions process the School Admissions Team will be happy to help.



Robert South

Director of Children's
Services



Cllr. Robert Benham

Cabinet Member for Education,
Children & Families

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Applying for a school

Infant and Primary School Admissions 2021

If your child was born between 1 September 2016 and 31 August 2017, you will need to apply for your child to start an infant or primary school in September 2021.

Key Dates for Infant and Primary School Admissions

To ensure that your application is treated alongside all other applications, please make sure that you do not miss one of the below deadlines.

Date	Description
1 September 2020	Online application process opens
15 January 2021 (midnight)	Deadline for submitting your application however, we strongly advise that you submit your application before this date
16 April 2021	National Offer Day - During the evening you will be sent an email with the outcome of your application Please wait until you have received this email before logging onto the eAdmissions website
30 April 2021	Deadline for school offer acceptances

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Applying for a school

Important Information

- You can list up to 6 schools on your online application form. Listing 6 schools will maximise the chances of being offered a school you would like your child to attend
- You can list a combination of Havering and out of borough schools
- You must list the schools in the order that you would prefer to be offered them
- You cannot list independent (fee-paying) schools on the application form
- You must check if any of the schools you are applying for require a Supplementary Information Form (SIF) to be completed alongside your online application form. **If a school requires a SIF, you will need to obtain this from the school and return it back to them by their deadline**

Before making your application

- Read all the information provided in this brochure before applying
- Ensure you have a valid email address
- Before you can make an application you will need to register for an eAdmissions account (if you don't already have one)
- Apply between 1 September 2020 and 15 January 2021

Applying for a school

Choosing a school

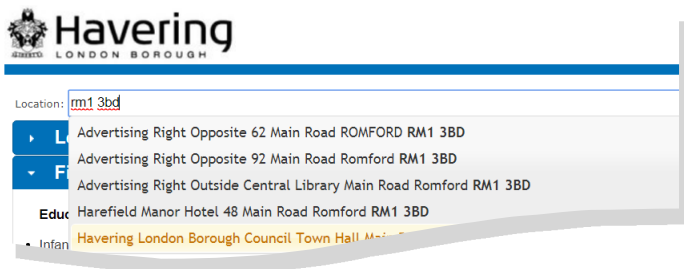
- Each school has a set of admissions criteria which must be applied to all children applying for a school place. These criteria can be found in the 'Schools in Havering' section of this brochure
- You should check how many places are available at each school. This is called the Published Admissions Number (PAN). This information can be found in the 'Schools in Havering' section
- To see how places were allocated last year you should view the statistical information provided in the Schools in Havering section. Previous years statistics are available on the Havering website www.havering.gov.uk/admissions/stats
- If you would like to read the Ofsted reports for your preferred schools, you can view these reports at www.ofsted.gov.uk
- Consider how your child will travel to school and the likely cost implications.

Applying for a school

Choosing a school

If you live in Havering and you would like to know the straight line distance from your home address to a Havering school, you can do this via our online mapping software. Visit www.havering.gov.uk/admissions/maps and follow these steps:

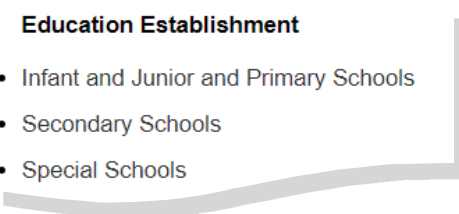
- Enter your home address postcode in the location section and select the address from the dropdown



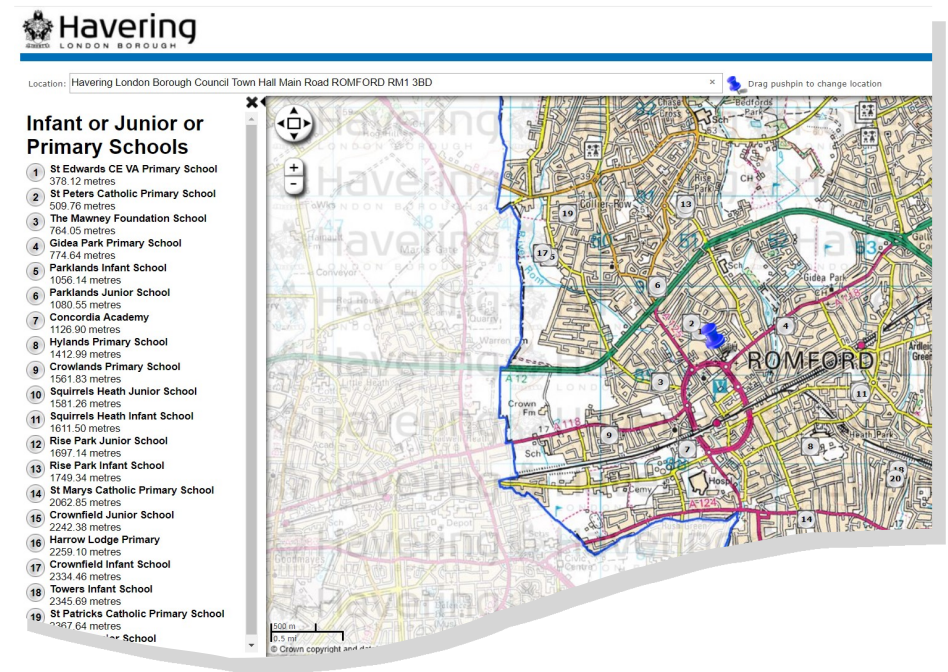
- Click on the 'Find My Nearest' option on the left of the page



- Scroll down to the 'Education Establishment' heading and select Infant, Junior and Primary Schools



- You will be presented with a list of the closest 20 infant, junior and primary schools in distance order from the home address



Applying for a school

True or False

There are lots of myths when it comes to school admissions. Whilst talking to friends and family is important when deciding on your preferred schools, the advice they provide may not always be correct.

Listing one preference will mean that Admissions have to offer that school

FALSE

If we cannot offer you a place under the school's admissions arrangements, we will offer the closest school to the home address with a vacancy

I can only apply for Havering schools

FALSE

You can apply for Havering and out of borough schools using the online application form

Submitting my application on-time increases my chances of being offered one of my preferences

TRUE

On-time applications are considered before late applications, submitting your application before the deadline increases your chances of being offered a place

Some schools require me to complete an additional form alongside my online application

TRUE

Faith schools will require you to complete a Supplementary Information Form (SIF)

Children on my road go to the school so my child will get a place

FALSE

The number of children offered places under each admissions criteria changes each year. One year a school's intake may come out to your road but that doesn't mean it will be the case for your child's application.

I have a sibling who already attends the school so I don't need to apply

FALSE

Everyone must apply, without an application your child will not be offered a place

Applying for a school

Applying Online

All applications must be submitted online via www.eadmissions.org.uk by 15 January 2021

- Secure and easy to use
- Email confirmation once you have submitted your application
- You can make changes to your application until the deadline

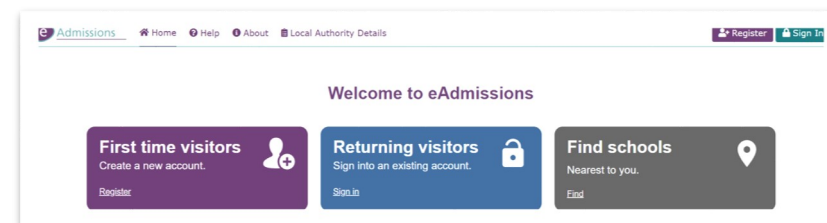
Registering to apply

If you have used the eAdmissions website for a previous child, you will already have an account and you can click 'Returning visitors' to begin your application.

The website has undergone a thorough redesign and it is now mobile friendly and easier to use.

If you have never used the website before, you will need to create an account by:

- Selecting 'First time visitors'
- Completing the required information and continuing through the required steps



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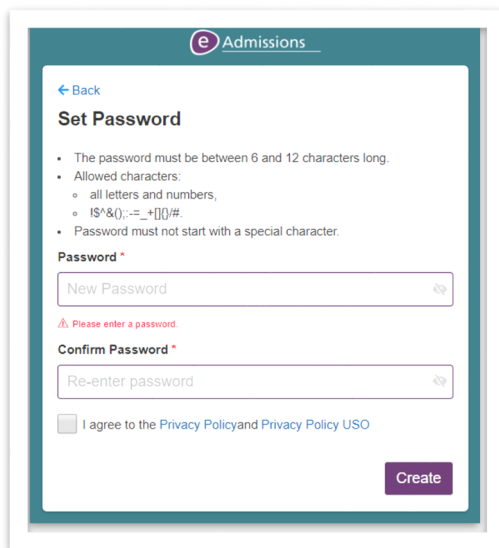
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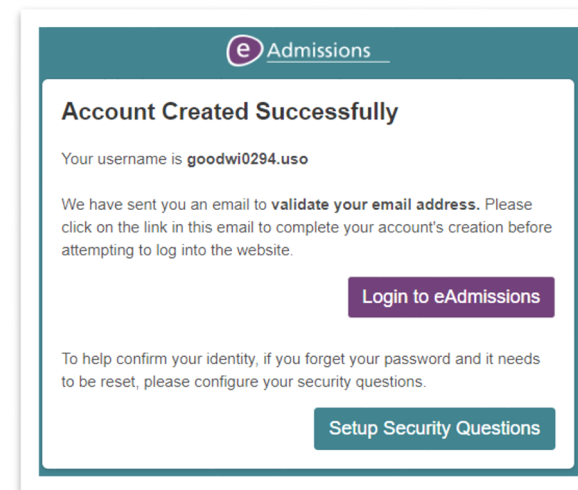
Registering to apply

- You will be asked to set a password, please make a note of this password somewhere safe.



The screenshot shows the 'Set Password' page in the eAdmissions system. It includes a 'Back' link, a 'Set Password' heading, and a list of password requirements: 6-12 characters, allowed characters (letters, numbers, and symbols like !, @, #, \$, %, ^, &, *, =, +, -, _), and no special characters at the start. There are two password input fields: 'New Password' and 'Confirm Password' (re-enter password). A checkbox for 'I agree to the Privacy Policy and Privacy Policy USO' is present, along with a 'Create' button.

email has been sent to you. You must validate your email address by clicking on the link in the email before you can continue with your application.



The screenshot shows the 'Account Created Successfully' page in the eAdmissions system. It displays the username 'goodwi0294.uso' and a message stating that an email has been sent to validate the email address. There are two buttons: 'Login to eAdmissions' and 'Setup Security Questions'. A note at the bottom mentions that if a password is forgotten, security questions should be configured.

- Once you have entered a password and confirmed the password you will be given a username and advised that an

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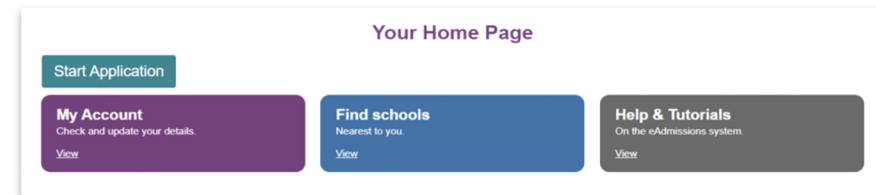
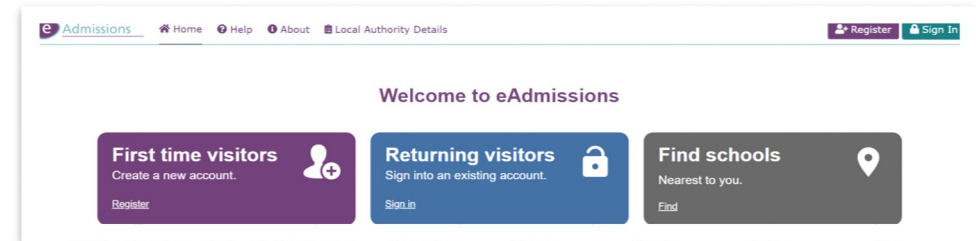
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Applying for a school

Login to your account

- From the home page select 'Returning visitors' and then enter your username and password.
- Select 'Start application'



Entering your child's details

- Ensure you enter the information correctly
- You can only apply for a child born between 01/09/2016 and 31/08/2017
- Click 'Save and Continue' to move to the next screen

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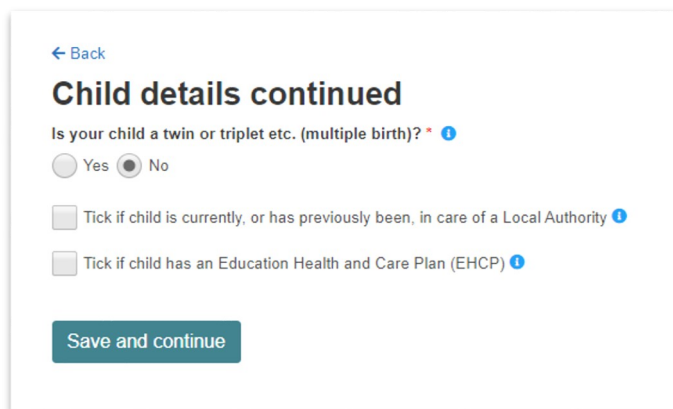
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Entering your child's details

- If your child is a twin or part of another multiple birth please tick the yes box (you will be told that you need to make a separate application for each child).
- If your child is currently, or has previously been, in the care of a Local Authority, please tick the yes box.
- The last box asks if your child has a Education Health and Care Plan (EHCP). If your child does have an EHCP then you should not continue with your application as applications for children with EHCP's are processed by the council's SEND team.



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Child details continued

Is your child a twin or triplet etc. (multiple birth)? * ⓘ

Yes No

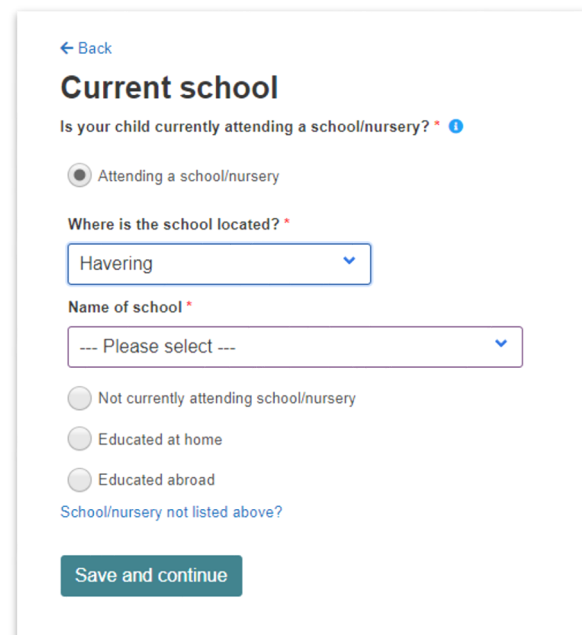
Tick if child is currently, or has previously been, in care of a Local Authority ⓘ

Tick if child has an Education Health and Care Plan (EHCP) ⓘ

Save and continue

Selecting your child's current school.

- Please ensure that you select the correct school from the dropdown list.



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Current school

Is your child currently attending a school/nursery? * ⓘ

Attending a school/nursery

Where is the school located? *

Havering ▼

Name of school *

--- Please select --- ▼

Not currently attending school/nursery

Educated at home

Educated abroad

School/nursery not listed above?

Save and continue

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Confirming your details:

Before you can select the schools you wish to apply for, you will be required to confirm the details you have provided so far.

Please take time to check that these details are correct as these are the details that will be provided to schools after national offer day.

If any details are incorrect, please click on 'Change details' next to the relevant section.

If all the details are correct, please click on 'Save and continue' to enter your school preferences.

Details Preferences Submit Documents

Are these details correct?

- When correct select 'Save and continue'
- If incorrect then select 'change details'

Child details ✓ [Change details](#)

Full name : James Goodwin
DoB : 30/05/2009
Gender : Boy
Address :
Havering London Borough Council
Town Hall
Main Road
Romford
RM1 3BD

Child details continued ✓ [Change details](#)

Multiple birth : No
Has been in care : No
Has an Education Health and Care Plan (EHCP) : No

Current school ✓ [Change details](#)

School : Clockhouse Primary School

Relationship details ✓ [Change details](#)

Relationship : Father
Parental responsibility : Yes

Second Contact ✓ [Change details](#)

Step Completed : No
Entering a Second Contact is optional.

[Save and continue](#)

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Adding School Preferences

- To start adding preferences click 'Add school'
- Select the Local Authority that the school you wish to apply for is in
- Select the school you wish to apply for (please ensure that you have read the admissions criteria for each of the schools you apply for)
- Confirm that the school selected is the school you wish to apply for and then click 'Continue'
- Answer the questions (such as is there a sibling at the school) and click 'Continue'
- The form allows you to give reasons for your preference, please note that places can only be offered in line with the schools published admissions arrangements and your reasons for wanting a school may therefore not be considered. Please **DO NOT** use this section to put sibling details as these must be entered under the sibling question previously asked.
- Click 'Add school' to continue, and repeat the above steps to add additional schools, once all schools have been added click 'confirm selection'

Details Preferences Submit Documents

School preferences for James Goodwin

List the schools you want to apply for. You can list up to SIX schools.

- Make sure you have read the Admissions Policy for each school you have listed.
- The Admissions Policy is the set of rules which will be used to decide the order in which children will be offered the available places.
- Make sure you list the schools in the order you prefer them. If you qualify for more than one school, you will only be offered the one which is higher on your list.
- Once you have selected your schools you will need to select 'Confirm selection'

Add school

Add schools

Find schools to add to your application from:

List of schools Map Keywords

Select a Local Authority

Havering

Select a school

--- Please select ---

Cancel Continue

Exceptional Medical or Social Reasons

This school does not have an exceptional social/medical criterion
Any reasons given for selecting this school will not be considered when allocating places

Reasons for Preference (Optional)

Only use the space below if you wish to give any reasons for your preference for this school. These might include religious, philosophical or any other reasons. Please do not use this box to enter any exceptional, medical or social reasons or sibling (brother or sister) information. Please complete the relevant sections above.
(Maximum of 1000 characters)

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Applying for a school

Checking and Submitting your application

- If you select less than 6 schools you will see a message which reminds you that you can apply for up to 6 schools. If you are happy to apply for less than 6 schools you can click continue
- Check that the information is correct
- Read the declaration and tick the box
- Read the London Borough of Havering terms and conditions and tick the box
- Click 'Submit Application'
- Once you have submitted your application you will be able to upload documents if they are required i.e. exceptional Social / Medical proof or proof of LAC (Please do not upload birth certificates, Supplementary Information Forms (SIFs) or proof of address)
- You will receive an email confirming that your application has been submitted. The email will also contain a unique Application Reference Number 311 - 2021 - 09 - E - XXXXXX, please keep this email safe as you will need the application reference number should you need to contact the school admissions team

Details Preferences Submit Documents

Check & submit application

Please check the information you have supplied and then use the 'Submit' button at the bottom of the page to submit your application for processing by your home Local Authority shown below:

Havering The London Borough of Havering
01708 434900
schooladmissions@haverling.gov.uk

Child details	
Child name	James Goodwin
Address	Havering London Borough Council Town Hall Main Road Romford RM1 3BD
Date of birth	30/05/2009
Gender	Boy
Multiple births	No
Child's current school	Clockhouse Primary School Clockhouse Lane Collier Row Romford RM5 3QR
Number of schools applied	1 out of 6

Checklist

Before submitting this form, please ensure that you have:

- Read the admissions policy used to decide the order in which places will be offered at each school you have selected.
- Listed the schools in the order that you prefer them.
- Completed all relevant sections of this application.
- Checked whether any of the schools you have selected require a supplementary information form. These must be obtained and returned by the closing date.
- Made a note of any evidence that you may need to provide in support of an exceptional medical or social reason. You should attach evidence to this application after you have submitted it.
- Made a note of any evidence that you may need to provide in support of a child in care of a Local Authority or previously in care of a Local Authority. You should attach evidence to this application after you have submitted it.

Declaration

By submitting this form I agree to the following:

- I have read the admissions guidance issued by the Local Authority for each school I have selected.
- I wish to apply for a place at each of the schools named above and have listed these in my order of preference.
- I will keep the Local Authority informed of any change of circumstances (e.g. change of address) and failure to do so may make this application invalid or lead to the offer of a place being withdrawn.
- I understand that the Local Authority may take steps to verify any information relating to this application.
- I understand that any false or deliberately misleading information given on this form and/or supporting information may make this application invalid or lead to the offer of a place being withdrawn.
- I understand that the Local Authority where I live is under a duty to protect the public funds it administers and may therefore share the information I have provided in this application within the Local Authority and with other bodies administering public funds, for the detection and prevention of fraud.

I have read and accepted the above declaration

I have read and accepted the The London Borough of Havering [terms and conditions](#)

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Fraudulent Applications / Address of Convenience

An address of convenience is an address used by a parent or carer to try to gain a school place from an address which is not the child's normal, permanent home address.

The address used in any Havering school application must be where the child resides for the majority of the school week, and where the child's primary guardian normally permanently resides.

Havering has a duty to ensure all school places are offered correctly and fairly, and therefore has a duty to ensure all addresses used for the purpose of allocating school places are accurate. Any address can be investigated at any time to ensure the authority fulfils its duty.

We will not generally consider an address to be a child's habitual residence if the applicant owns or rents an alternative property that the child previously lived in. Where an applicant still owns or rents an address at which their child previously lived, they must

explain and evidence the permanence of their house move. Renting out an owned property or putting it up for sale would not normally deem it unavailable to the family. A property would normally only be deemed unavailable to the family from the date it is sold but this would not alter the outcome of an application for a school place where the decision has already been made.

Further information can be found in the address of convenience protocol document which is available via the [Havering website](#)

Whistle Blowing

If you believe or suspect that an application is being made using an address of convenience, you can refer your concerns to us by completing our [online referral form](#).

The identity of any parent or member of public making a referral will be kept confidential as part of any investigation and will not be divulged to any party being investigated. Anonymous referrals will be reviewed and investigations instigated where appropriate.

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National Offer Day

You will receive an email notification during the evening of the 16 April 2021. All emails will detail the school you have been offered and provide information on how to accept or decline the offer. If the school offered was not your first preference you will also be able to download a letter which will contain further information including details on how to appeal.

Accepting an offer

The deadline for accepting your initial offer is 30 April 2021. If you do not accept the offer you will be asked what arrangements you have in place for your child's education in September 2021.

Accepting an offer will not prejudice or influence any waiting lists your child is on, nor will it affect any appeal you may decide to lodge.

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School Admission Appeals

If your child is not offered a place at one of the schools you listed on your form you can appeal against this decision to an independent appeal panel. You will be given details of how to lodge an appeal in the letter you can download via your offer email.

Appeals are heard by an independent panel of three members of the public that have no connection with the school you are appealing for or the Local Authority.

Infant Class Size Appeals

The law limits the size of an infant class (reception and years 1 and 2) to a maximum of 30 pupils per teacher (there are exceptions to this rule for certain limited categories of children).

If your child is refused a place because admitting them would breach this limit then your appeal will be an infant class size appeal. This is different from all other school admission appeals.

In an infant class size appeal, a panel will only uphold the appeal where one of the following applies:

- It finds that the admission of an additional child would not breach the infant class size limit
- It finds that the school's admission arrangements were unlawful, or were not properly applied, and the child would have been offered a place at the school if the arrangements had been lawful or had been properly applied
- It decides that the decision to refuse admission was not one that a reasonable admission authority would have made in the circumstances of the case

To find a decision to be unreasonable the panel would need to be satisfied that the decision to refuse admission was 'perverse in the light of the admission arrangements'. In other words, the panel believes that no reasonable admission authority considering the matter could have come to the same decision.

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As an example, a decision that makes it impossible for you to transport all your children to school on time is unlikely to be considered sufficient grounds for appeal. However, a decision to refuse a place for a child whose family had to relocate under a witness protection scheme might be. The decision on whether a refusal was unreasonable will be made by the appeal panel and will depend on the facts of the particular case presented at the appeal.

The threshold for finding that an admission authority's decision to refuse admission was unreasonable is high.

As such, it's unlikely that the panel would uphold the appeal on that basis. It's important that parents recognise this before investing what can be a significant amount of time and effort in an infant class size appeal.

Before you make your decision to appeal you should think carefully about your reasons for appeal and be realistic about the likely outcome.

Please note that you can only appeal for a school that you have applied for and you can only appeal once every academic year for each school.

The appeal panel will not be influenced by whether or not you have accepted a place at any other school or where your child is on a waiting list.

If you decide to appeal, we would still advise that you accept the school you have been offered in case you do not win your appeal.

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Frequently Asked Questions

Q Does the law guarantee my child a place in the school of my choice?

A No. The law says that a parent may express a preference for any school, however, if more parents express a preference for a school than the number of places available, there has to be an order of priority to decide which children to admit. The law allows a parent to appeal to an independent appeal panel if their child is refused a place at a school of their preference.

Q Does the co-ordinated admissions system mean that I have more chance of getting a place at my first preference school?

A No. The aim of the co-ordinated system is to ensure that nobody gets more than one offer from amongst the schools applied for, so that more children will get an offer of a school place. This does not mean that there are more school places available as schools can only admit as many children

as they can accommodate. Places are still allocated to those who have the highest priority under the school's admissions criteria.

Q Do I have to list all 6 preferences?

A No. However, you are strongly advised to apply for as many schools as you can. Applying for 1 or 2 schools will not improve your chances of being offered a place.

Q What happens if I'm not offered any of my preferences?

A If you are unsuccessful in gaining a place at any of your preferred school's, the Local Authority has a legal duty to allocate you an alternative school, this school will be the closest school to your home address that has a vacancy after all other offers have been made.

Q Will a school know where I listed them on the application?

A No, the law does not allow schools to know this information prior to offers being made.

Applying for a school

Frequently Asked Questions

Q Can I make changes to my application before the closing date.

A Yes. You can make as many changes to your application as you wish up to the closing date (15 January 2021). Only the last submitted application will be considered.

Q Can I make changes to my application after the closing date.

A Yes. However, changing your preference after the closing date will result in your application being considered 'Late' unless there are exceptional reasons. Late applications are not considered until after National Offer Day (16 April 2021).

Q I have moved into Havering after submitting my application through my previous borough, what should I do?

A Please contact the Havering Admissions Team as soon as possible, if you move into Havering before the 11 February 2021 and we have proof of your move, we may be able to take over your application and treat it as on time.

Q I may be moving out of Havering before my child starts primary school

A If you are moving before the 15 January 2021 then you should wait until you have moved and then apply directly to your new Local Authority.

If you are moving after the 15 January 2021, we strongly recommend that you complete a Havering application (you can list schools outside of Havering if you wish). Once you have moved you should contact Havering Admissions to inform us that you have moved and also contact your new Local Authority as depending on their deadline dates, they may be able to take over your application and treat it as on time. If you move out of Havering and do not inform us, we may withdraw any offer and cancel your application.

Q Will I get priority for a place in Havering.

A No. The law does not allow the Local Authority to give Havering residents priority over non-Havering residents.

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Frequently Asked Questions

Q [Will my child be added to a Waiting List?](#)

A Yes. Your child's name will automatically be added to the waiting list for any school you listed as a higher preference than the school you have been offered. If a place becomes available at one of your preferred schools, the child that has the next highest priority (according to the school admissions criteria) will be offered the place. The length of time spent on a waiting list will not give priority over other applicants. It is possible to move down as well as up a waiting list and being on a waiting list is no guarantee of being offered a place at that school.

Q [I have twins \(or other multiple births\) will they all go to the same school?](#)

A If you are applying for twins, triplets or other multiple births, you must make a separate application for each child. **Twins**— If the last place available is offered to one of your children, the Local Authority (LA) will, for community schools, ensure that

the additional place is offered to the remaining twin. For schools that are their own admissions authority, the LA will ask the school if an additional place can be offered to the remaining twin. The decision will rest solely with the admissions authority for the school.

A **Other Multiple Births**—If the majority of the children can be offered places which results in one of the children not being offered, the LA will, for community schools, ensure that the additional place is offered to the remaining child. For schools that are their own admissions authority, the LA will ask the school if an additional place can be offered to the remaining child. The decision will rest solely with the admissions authority for the school.

Q [Are places held back for people appealing?](#)

A No. Each school has a Published Admissions Number (PAN) which is the maximum number of children to be admitted into the year group. If a school has not reached their PAN then the school must admit more children until the PAN is reached or they run out of applicants. If you are successful with an appeal your child is admitted to the school over the school PAN.

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How applications are processed

All applications are processed using the equal preference system. This is a model system where all preferences listed on the application are considered under the admissions criteria for each school without reference to what order the schools are listed.

The equal preference system was created to prevent schools giving higher priority to parents who make a particular school their first preference. The system is set out in the 2014 School Admissions Code and it has legal force.

Every school that you place on your application form is treated as if it was a separate application – each one is *equal* – and the highest possible preference will be offered. The admission authority **cannot** discriminate against your application simply because you did not put a school in first place on the application.

Schools are **not** told prior to offers being made where you ranked them in your preferences.

- Our computer system works out who can be offered a place at a Havering school.

- Other boroughs apply their admissions criteria and let us know which Havering children can be offered places at their schools.

Each school has a published admission number (PAN) which is the maximum number of children that can be admitted into the year group, places are offered until the school is full or they run out of applicants.

If a child can be offered more than one place then only the highest possible preference will be offered.

Places are offered in accordance with the schools admissions criteria and your child may qualify for more than one school. Please therefore list them in the order that you prefer them. This is very important as only one offer will be made and this will be for the highest preference school for which your child has qualified for under the admissions criteria.

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Map of Havering infant and primary schools

- | | |
|---------------------------------|-----------------------------------|
| 1. Ardleigh Green Infant | 27. Newtons Primary |
| 2. Benhurst Primary | 28. Oasis Academy Pinewood |
| 3. Brady Primary | 29. Parklands Infant |
| 4. Branfil Primary | 30. Parsonage Farm Primary |
| 5. Broadford Primary | 31. Rainham Village Primary |
| 6. Clockhouse Primary | 32. Rise Park Infant |
| 7. Concordia Academy | 33. Scargill Infant |
| 8. Crowlands Primary | 34. Scotts Primary |
| 9. Crownfield Infant | 35. Squirrels Heath Infant |
| 10. Dame Tipping C of E Primary | 36. St Alban's Catholic Primary |
| 11. Drapers' Brookside Infant | 37. St Edward's C of E Primary |
| 12. Drapers' Maylands Primary | 38. St Joseph's Catholic Primary |
| 13. Drapers' Pyrgo Priory | 39. St Mary's Catholic Primary |
| 14. Elm Park Primary | 40. St Patrick's Catholic Primary |
| 15. Engayne Primary | 41. St Peter's Catholic Primary |
| 16. Gidea Park Primary | 42. St Ursula's Catholic Primary |
| 17. Hacton Primary | 43. Suttons Primary |
| 18. Harold Court Primary | 44. The James Oglethorpe Primary |
| 19. Harold Wood Primary | 45. The Mawney Foundation |
| 20. Harrow Lodge Primary | 46. The R J Mitchell Primary |
| 21. Hilldene Primary | 47. Towers Infant |
| 22. Hylands Primary | 48. Upminster Infant |
| 23. La Salette Catholic Primary | 49. Whybridge Infant |
| 24. Langtons Infant | |
| 25. Mead Primary | |
| 26. Nelmes Primary | |



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Types of Schools in Havering

Maintained Schools

The majority of schools in Havering are maintained schools. This means they are overseen, or 'maintained', by the Local Authority. These schools must follow the national curriculum.

In Havering here are 3 main types of maintained schools. Their differences are over:

- Who employs the staff;
- Who owns the land and buildings; and
- Who controls the admissions arrangements.

Community schools

What are they? Schools which are controlled and run by the Local Authority.

How are they run? The Local Authority employs the staff, owns the land and buildings and determines the admissions arrangements.

Foundation schools

What are they? Schools run by their governing body.

How are they run? The governing body employs the staff and sets its own admissions criteria. The land and buildings are usually owned by the governing body

Voluntary Aided schools (VA schools)

What are they? All Havering VA schools are faith schools. A foundation or trust (usually a religious organisation) inputs a small proportion of the capital costs for the school and forms a majority on the schools governing body.

How are they run? The governing body employs the staff and sets admissions criteria. The land and buildings are usually owned by the religious organisation.

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Types of Schools in Havering

Academies

While there are different types of academies in operation in Havering, they all have the same status in law as 'academies'. Academies are publically funded, independent schools, held accountable through a legally binding 'funding agreement'. These schools have more freedom and control over curriculum design, school hours and term dates, and staff pay and conditions.

Free schools, academy converters and traditional academies all have this status, yet there are a number of differences between them such as who sets them up, why they are set up, whether there is a predecessor school and what the 'provider' has to demonstrate in order to be given permission to set one up.

Free Schools

New state schools (which includes independent schools becoming state schools for the first time) which are set up by teachers, parents, existing schools, educational charities, universities or community groups. Free school companies must use the DfE model memorandum and articles of association, meaning that once constituted

the company will be an academy trust. Free schools are independent and free from local authority control and are held accountable through a 'funding agreement' with the Government.

Academy - Sponser Led

Usually, they are underperforming existing schools which are allocated to an academy sponsor who will take them over. Academy sponsors can be universities, FE colleges, education charities and business sponsors. Traditional academies are independent, free from local authority control and are held accountable through a 'funding agreement' with the Government.

Academy - Converters

Usually, they are high performing schools already in existence, who opt out of Local Authority control to gain independence and autonomy. The school governing body signs a funding agreement with the Government and are independent from the Local Authority.

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Types of Schools in Havering

Academy - Convertor

Benhurst Primary
Dame Tipping C of E Primary
Drapers' Brookside Infant
Drapers' Pyrgo Priory
Hacton Primary
Rise Park Infant
Scargill Infant
Upminster Infant

Academy - Sponsor Led

Harrow Lodge Primary
Oasis Academy Pinewood

Foundation School

The Mawney Foundation

Free Schools

Concordia Academy
Drapers' Maylands Primary

Community Schools

Ardleigh Green Infant
Brady Primary
Branfil Primary
Broadford Primary
Clockhouse Primary
Crowlands Primary
Crownfield Infant
Elm Park Primary
Engayne Primary
Gidea Park Primary
Harold Court Primary
Harold Wood Primary
Hilldene Primary
Hylands Primary
Langtons Infant
Mead Primary
Nelmes Primary
Newtons Primary
Parklands Infant
Parsonage Farm Primary

Rainham Village Primary
Scotts Primary
Squirrels Heath Infant
Suttons Primary
The James Oglethorpe Primary
The R J Mitchell Primary
Towers Infant
Whybridge Infant

Voluntary Aided Schools

La Salette Catholic Primary
St Alban's Catholic Primary
St Edward's C of E Primary
St Joseph's Catholic Primary
St Mary's Catholic Primary
St Patrick's Catholic Primary
St Peter's Catholic Primary
St Ursula's Catholic Primary

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Admissions Criteria for Community Schools

The schools listed on pages 31 to 37 are all Community Schools and as such shared the same admissions criteria as detailed below. No community school in Havering requires a parent to complete a Supplementary Information Form (SIF).

When a school is oversubscribed, after the admission of pupils with an Education, Health and Care plan naming the school, priority for admission will be given to those children who meet the criteria set out below.

Admissions Criteria

When the demand exceeds the number of places available at the School, places are allocated by applying the following criteria in descending order of priority to applicants who have expressed any preference for the School.

1. Looked after children and children who were looked after, but ceased to be so because they were adopted (or became subject to a residence order or special guardianship order)
2. Exceptional social or exceptional medical grounds
3. Pupils with siblings on the roll of the school on the date of

admission who live up to a distance of 1.6km (straight line distance) from the school. Pupils who live further than 1.6km (straight line distance) from the school will also receive priority under this criteria if they currently have a sibling at the school who was admitted prior to September 2018. This will include siblings at partner junior schools

4. The distance of the home address from the School, as measured by a straight line from the School, those pupils living nearer the school being given higher priority

If, because of oversubscription in any of the categories 1) to 3) above, it is necessary to distinguish between applicants, the distance of the applicant's home address from the School, as measured by a straight line from the school, will be used with those pupils living nearer the school being given higher priority.

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Definitions of Admissions Criteria for Community Schools

Looked after children and previously looked after children

Within the admission arrangements for all community and voluntary controlled schools looked after and previously looked after children will receive the top priority for a place. Looked after and previously looked after children will be considered to be:

- children who are registered as being in the care of a local authority or provided with accommodation by a local authority in accordance with Section 22 of the Children Act 1989(a), e.g. fostered or living in a children's home, at the time an application for a school is made; and
- children who have previously been in the care of a local authority or provided with accommodation by a local authority in accordance with Section 22 of the Children Act 1989(a) and who have left that care through adoption, a child arrangements order (in accordance with Section 8 of the Children Act 1989 and as amended by the Children and Families Act 2014) or special guardianship order (in accordance with

Section 14A of the Children Act 1989).

Exceptional medical or exceptional social grounds

Occasionally there will be a very small number of children for whom exceptional social or medical circumstances apply which will warrant a placement at a particular school. The exceptional social or medical circumstances must relate to the child. Supporting evidence from a professional is required such as a doctor and/or consultant for medical cases or a social worker, health visitor, housing officer, the police or probation officer for other social circumstances. This evidence must confirm the circumstances of the case and must set out why the child should attend a particular school and why no other school could meet the child's needs. Any documentation must be uploaded to the eAdmissions portal after you have submitted your application.

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Definitions of Admissions Criteria for Community Schools

Siblings

A sibling will be considered to be:

A brother or sister (that is, another child of the same parents, whether living at the same address or not), a half-brother or half-sister or a step-brother or step-sister or an adoptive or foster sibling, living as part of the same family unit at the same address.

Distance of the home address from the School

The distance between the home address and the preferred school is measured in a straight line, not by the shortest walking or bus route. The measurement is taken between predetermined point for the preferred school and the address point of the child's normal place of residence.

Address points are located in the centre of the child's home, or in the centre of a block of flats.

In the event that two or more applicants apply for a single place at a preferred school, live at addresses that are located at exactly

the same distance from the preferred school, or live in the same block of flats, the place will be offered on a random basis drawn by an officer of the Local Authority who is not involved in the admissions process.

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Ardleigh Green Infant	
Executive head teacher:	John Morris OBE
School address:	Ardleigh Green Road, RM11 2SP
Phone number:	01708 449362
Website:	www.agi.havering.sch.uk
DfE number:	311/2007
Age range:	4 to 7
Published Admissions Number:	90

Branfil Primary	
Head teacher:	Natalie Sansom
School address:	Cedar Avenue, RM14 2LW
Phone number:	01708 225186
Website:	www.branfil.com
DfE number:	311/3509
Age range:	4 to 11
Published Admissions Number:	90

Brady Primary	
Head teacher:	Michael Nunn
School address:	Wennington Road, RM13 9XA
Phone number:	01708 555025
Website:	www.bradyprimaryschool.co.uk
DfE number:	311/2078
Age range:	4 to 11
Published Admissions Number:	60

Broadford Primary	
Head teacher:	Lois Nicholls / Jim McLucas
School address:	Faringdon Avenue, RM3 8JS
Phone number:	01708 342880
Website:	www.broadford.havering.sch.uk
DfE number:	311/2081
Age range:	4 to 11
Published Admissions Number:	90

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Clockhouse Primary	
Head teacher:	Joanna Savidge
School address:	Clockhouse Lane, RM5 3QR
Phone number:	01708 745972
Website:	www.clockhouseprimaryschool.co.uk
DfE number:	311/2038
Age range:	4 to 11
Published Admissions Number:	90

Crownfield Infant	
Head teacher:	Sharon Nacmias
School address:	White Hart Lane, RM7 8JB
Phone number:	01708 741826
Website:	www.crownfieldinfantschool.org
DfE number:	311/2042
Age range:	4 to 7
Published Admissions Number:	120

Crowlands Primary	
Head teacher:	Sarah Clark / Hayley McClenaghan
School address:	London Road, RM7 9EJ
Phone number:	01708 743402
Website:	www.crowlandsprimary.com
DfE number:	311/2097
Age range:	4 to 11
Published Admissions Number:	90

Elm Park Primary	
Head teacher:	Victoria Morris
School address:	Southend Road, RM12 5UA
Phone number:	01708 451463
Website:	www.elmparkprimary.co.uk
DfE number:	311/2008
Age range:	4 to 11
Published Admissions Number:	60

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Engayne Primary	
Head teacher:	Sara Sankey
School address:	Severn Drive, RM14 1SW
Phone number:	01708 223492
Website:	www.engayne.co.uk
DfE number:	311/2094
Age range:	4 to 11
Published Admissions Number:	90

Harold Court Primary	
Head teacher:	Lynn Hogan O'Neill
School address:	Church Road, RM3 0SH
Phone number:	01708 342275
Website:	www.haroldcourt.org.uk
DfE number:	311/2017
Age range:	4 to 11
Published Admissions Number:	60

Gidea Park Primary	
Head teacher:	Pav Sharma
School address:	Lodge Avenue, RM2 5AJ
Phone number:	01708 743801
Website:	www.gideapkprimary.org.uk
DfE number:	311/2069
Age range:	4 to 11
Published Admissions Number:	60

Harold Wood Primary	
Head teacher:	Alison Dowding
School address:	Recreation Avenue, RM3 0TH
Phone number:	01708 345473
Website:	www.haroldwoodprimaryschool.co.uk
DfE number:	311/2005
Age range:	4 to 11
Published Admissions Number:	90

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Hilldene Primary	
Head teacher:	Georgina Delmonte
School address:	Grange Road, RM3 7DU
Phone number:	01708 342453
Website:	www.hilldene.havering.sch.uk
DfE number:	311/2090
Age range:	4 to 11
Published Admissions Number:	90

Langtons Infant	
Head teacher:	Elizabeth Page
School address:	Westland Avenue, RM11 3SD
Phone number:	01708 447866
Website:	www.langtonsinfant.com
DfE number:	311/2019
Age range:	4 to 7
Published Admissions Number:	60

Hylands Primary	
Head teacher:	Steve Bowers
School address:	Granger Way, RM1 2RU
Phone number:	01708 743704
Website:	www.hylands.havering.dbprimary.com
DfE number:	311/2014
Age range:	4 to 11
Published Admissions Number:	90

Mead Primary	
Head teacher:	Linda Smith
School address:	Amersham Road, RM3 9JD
Phone number:	01708 343616
Website:	www.mead.havering.sch.uk
DfE number:	311/2087
Age range:	4 to 11
Published Admissions Number:	120

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Nelmes Primary	
Head teacher:	Kirsten Cooper
School address:	Wingletye Lane, RM11 3BX
Phone number:	01708 447676
Website:	www.nelmes-havering.org.uk
DfE number:	311/2086
Age range:	4 to 11
Published Admissions Number:	60

Parklands Infant	
Head teacher:	Margy Bushell
School address:	Havering Road, RM1 4QX
Phone number:	01708 746806
Website:	www.parklandsinfants.co.uk
DfE number:	311/2056
Age range:	4 to 7
Published Admissions Number:	120

Newtons Primary	
Executive head teacher:	Una Connolly / Hayley McClenaghan
School address:	Lowen Road, RM13 8QR
Phone number:	01708 558613
Website:	www.newtons.havering.sch.uk
DfE number:	311/2084
Age range:	4 to 11
Published Admissions Number:	60

Parsonage Farm Primary	
Head teacher:	Russell Abrahall
School address:	Farm Road, RM13 9JU
Phone number:	01708 555186
Website:	www.pfps.havering.sch.uk
DfE number:	311/2073
Age range:	4 to 11
Published Admissions Number:	90

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Rainham Village Primary	
Head teacher:	Sandra Carter
School address:	Upminster Road South, RM13 9AA
Phone number:	01708 552482
Website:	www.rainhamvillage.havering.sch.uk
DfE number:	311/2089
Age range:	4 to 11
Published Admissions Number:	60

Squirrels Heath Infant	
Head teacher:	Julie White
School address:	Salisbury Road, RM2 5TP
Phone number:	01708 446476
Website:	www.squirrelsheath.com
DfE number:	311/2062
Age range:	4 to 7
Published Admissions Number:	90

Scotts Primary	
Head teacher:	Ryan Kinnear
School address:	Bonington Road, RM12 6TH
Phone number:	01708 457019
Website:	www.scotts.havering.sch.uk
DfE number:	311/2080
Age range:	4 to 11
Published Admissions Number:	60

Suttons Primary	
Head teacher:	David Unwin-Bailey
School address:	Suttons Lane, RM12 6RP
Phone number:	01708 443393
Website:	www.suttonsprimary.co.uk
DfE number:	311/2024
Age range:	4 to 11
Published Admissions Number:	60

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The James Oglethorpe Primary

Head teacher:	Hayley Durrant
School address:	Ashvale Gardens, RM14 3NB
Phone number:	01708 225202
Website:	www.jamesoglethorpe.havering.sch.uk
DfE number:	311/2003
Age range:	4 to 11
Published Admissions Number:	60

Towers Infant

Head teacher:	Matthew Dineen
School address:	Osborne Road, RM11 1HP
Phone number:	01708 447407
Website:	www.towersinfant.co.uk
DfE number:	311/2070
Age range:	4 to 7
Published Admissions Number:	90

The R J Mitchell Primary

Head teacher:	Barry Read
School address:	Tangmere Crescent, RM12 5PP
Phone number:	01708 551684
Website:	www.rjmitchellprimaryschool.com
DfE number:	311/2093
Age range:	4 to 11
Published Admissions Number:	60

Whybridge Infant

Head teacher:	Susannah Longhurst
School address:	Ford Lane, RM13 7AR
Phone number:	01708 551712
Website:	www.whybridge.co.uk
DfE number:	311/2026
Age range:	4 to 7
Published Admissions Number:	90

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Benhurst Primary

Head teacher:	David Denchfield
School address:	Benhurst Avenue, RM12 4QS
Phone number:	01708450807
Website:	www.benhurst.havering.sch.uk/
DfE number:	311/2009
Age range:	4 to 11
Published Admissions Number:	60
Supplementary Information Form Required?	No

Admissions Criteria

A brief description of the admissions criteria is provided here. The full 2021-22 admissions criteria, including definitions can be viewed on the school's website.

When the school is oversubscribed, after the admission of pupils with an Education, Health and Care plan or statement of special educational needs naming the school, priority for admission will be given to those children who meet the criteria set out below, in priority order:

1. Looked after children and children who were looked after, but ceased to be so because they were adopted (or became subject to a residence order or special guardianship order)
2. Children of staff at the school
3. Siblings on roll in September 2021
4. The distance of the home address from the School, as measured by a straight line from the School, those pupils living nearer the school being given higher priority

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Concordia Academy

Head teacher:	Raheel Akhtar
School address:	Union Road, RM7 0HG
Phone number:	01708932710
Website:	www.concordiaacademy.co.uk/
DfE number:	311/2031
Age range:	4 to 11
Published Admissions Number:	90
Supplementary Information Form Required?	No

Admissions Criteria

A brief description of the admissions criteria is provided here. The full 2021-22 admissions criteria, including definitions can be viewed on the school's website.

When the school is oversubscribed, after the admission of pupils with an Education, Health and Care plan or statement of special educational needs naming the school, priority for admission will be given to those children who meet the criteria set out below, in priority order:

1. Looked after children and children who were looked after, but ceased to be so because they were adopted (or became subject to a residence order or special guardianship order)
2. Previously looked after children outside of England
3. Children with siblings in the school
4. Children of school staff fulfilling a skills shortage role
5. The distance of the home address from the School, as measured by a straight line from the School, those pupils living nearer the school being given higher priority

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Dame Tipping Primary

Head teacher:	Amy Holmes
School address:	North Road, RM4 1PS
Phone number:	01708745409
Website:	www.dametipping.com/
DfE number:	311/3000
Age range:	4 to 11
Published Admissions Number:	15
Supplementary Information Form Required?	No

Admissions Criteria

A brief description of the admissions criteria is provided here. The full 2021-22 admissions criteria, including definitions can be viewed on the school's website.

When the school is oversubscribed, after the admission of pupils with an Education, Health and Care plan or statement of special educational needs naming the school, priority for admission will be given to those children who meet the criteria set out below, in priority order:

1. Looked after children and children who were looked after, but ceased to be so because they were adopted (or became subject to a residence order or special guardianship order)
2. Children of staff at the school
3. Siblings on roll in September 2021
4. The distance of the home address from the School, as measured by a straight line from the School, those pupils living nearer the school being given higher priority

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Drapers' Brookside Infant

Head teacher:	Angela Winch
School address:	Dagnam Park Drive, RM3 9DJ
Phone number:	01708434066
Website:	www.drapersbrookside.com
DfE number:	311/2036
Age range:	3 to 7
Published Admissions Number:	60
Supplementary Information Form Required?	Yes (Criteria 2 only)

Admissions Criteria

A brief description of the admissions criteria is provided here. The full 2021-22 admissions criteria, including definitions can be viewed on the school's website.

When the school is oversubscribed, after the admission of pupils with an Education, Health and Care plan or statement of special educational needs naming the school, priority for admission will be given to those children who meet the criteria set out below, in priority order:

1. Looked after children and children who were looked after, but ceased to be so because they were adopted (or became subject to a residence order or special guardianship order)
2. Children whose brother or sister already attend a school within the Multi Academy Trust (MAT) at the time of application
3. Pupils who already attend another school within the MAT
4. Children who reside within the agreed priority admissions area, with priority being given to those living closest to the school
5. Children who reside outside the agreed priority admissions area, with priority being given to those living closest to the school

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Drapers' Maylands Primary

Head teacher:	Trudy Spillane
School address:	Settle Road, RM3 9XR
Phone number:	01708371331
Website:	www.drapersmaylands.com
DfE number:	311/2020
Age range:	3 to 11
Published Admissions Number:	60
Supplementary Information Form Required?	Yes (Criteria 2 only)

Admissions Criteria

A brief description of the admissions criteria is provided here. The full 2021-22 admissions criteria, including definitions can be viewed on the school's website.

When the school is oversubscribed, after the admission of pupils with an Education, Health and Care plan or statement of special educational needs naming the school, priority for admission will be given to those children who meet the criteria set out below, in priority order:

1. Looked after children and children who were looked after, but ceased to be so because they were adopted (or became subject to a residence order or special guardianship order)
2. Children whose brother or sister already attend a school within the Multi Academy Trust (MAT) at the time of application
3. Pupils who already attend another school within the MAT
4. Children who reside within the agreed priority admissions area, with priority being given to those living closest to the school
5. Children who reside outside the agreed priority admissions area, with priority being given to those living closest to the school

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Drapers' Pyrgo Primary

Head teacher:	Louise Fisk
School address:	Settle Road, RM3 9RT
Phone number:	01708342165
Website:	www.draperspyrgo.com/
DfE number:	311/2085
Age range:	3 to 11
Published Admissions Number:	60
Supplementary Information Form Required?	Yes (Criteria 2 only)

Admissions Criteria

A brief description of the admissions criteria is provided here. The full 2021-2 admissions criteria, including definitions can be viewed on the school's website.

When the school is oversubscribed, after the admission of pupils with an Education, Health and Care plan or statement of special educational needs naming the school, priority for admission will be given to those children who meet the criteria set out below, in priority order:

1. Looked after children and children who were looked after, but ceased to be so because they were adopted (or became subject to a residence order or special guardianship order)
2. Children whose brother or sister already attend a school within the Multi Academy Trust (MAT) at the time of application
3. Pupils who already attend another school within the MAT
4. Children who reside within the agreed priority admissions area, with priority being given to those living closest to the school
5. Children who reside outside the agreed priority admissions area, with priority being given to those living closest to the school

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Hacton Primary

Head teacher:	Emily Leslie
School address:	Chepstow Avenue, RM12 6AU
Phone number:	01708443991
Website:	www.hacton.havering.sch.uk
DfE number:	311/2015
Age range:	3 to 11
Published Admissions Number:	84
Supplementary Information Form Required?	No

Admissions Criteria

A brief description of the admissions criteria is provided here. The full 2021-22 admissions criteria, including definitions can be viewed on the school's website.

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When the school is oversubscribed, after the admission of pupils with an Education, Health and Care plan or statement of special educational needs naming the school, priority for admission will be given to those children who meet the criteria set out below, in priority order:

1. Looked after children and children who were looked after, but ceased to be so because they were adopted (or became subject to a residence order or special guardianship order
2. Children with siblings on the roll of the school on the date of admission living up to a distance of 1.6km from the school. Children with a brother or sister at the school on the date of admission living over 1.6km from the school will also receive priority under this criterion if they currently have a sibling at the school who was admitted before September 2018.
3. The distance of the home address from the School, as measured by a straight line from the School, those pupils living nearer the school being given higher priority

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Harrow Lodge Primary

Head teacher:	Lynette Searle
School address:	Rainsford Way, RM12 4BP
Phone number:	01708448187
Website:	www.harrowlodgeprimary.com
DfE number:	311/2032
Age range:	4 to 11
Published Admissions Number:	60
Supplementary Information Form Required?	No

Admissions Criteria

A brief description of the admissions criteria is provided here. The full 2021-22 admissions criteria, including definitions can be viewed on the school's website.

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When the school is oversubscribed, after the admission of pupils with an Education, Health and Care plan or statement of special educational needs naming the school, priority for admission will be given to those children who meet the criteria set out below, in priority order:

1. Looked after children and children who were looked after, but ceased to be so because they were adopted (or became subject to a residence order or special guardianship order)
2. Exceptional medical or exceptional social grounds
3. Pupils with siblings on the roll of the school on the date of admission who live up to a distance of 1.6km (straight line distance) from the school. Pupils who live further than 1.6km (straight line distance) from the school will also receive priority under this criteria if they currently have a sibling at the school who was admitted prior to September 2018
4. The distance of the home address from the School, as measured by a straight line from the School, those pupils living nearer the school being given higher priority

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La Salette Catholic Primary

Head teacher:	Adam Wilson
School address:	Dunedin Road, RM13 8SP
Phone number:	01708555554
Website:	www.lasalette.havering.sch.uk
DfE number:	311/3502
Age range:	4 to 11
Published Admissions Number:	30
Supplementary Information Form Required?	Yes

Admissions Criteria

A brief description of the admissions criteria is provided here. The full 2021-22 admissions criteria, including definitions can be viewed on the school's website.

When the school is oversubscribed, after the admission of pupils with an Education, Health and Care plan or statement of special educational needs naming the school, priority for admission will be given to those children who meet the criteria set out below, in priority order:

1. Baptised Catholic looked after and previously looked after children
2. Baptised Catholic Children with a Certificate of Catholic Practice who are resident in the parish (Our Lady of La Salette)
3. Other Baptised Catholic children with a certificate of practice
4. Other baptised Catholic children
5. Other looked after and previously looked after children
6. Catechumens and members of an Eastern Christian Church
7. Christian children of other denominations, whose applications is supported by a minister of religion
8. Any other children

Within each criterion above the attendance of a brother or sister at the school at the time of enrolment will increase the priority of an application.

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Oasis Academy Pinewood

Head teacher:	Jenni Elliott
School address:	Thistledene Avenue, RM5 2TX
Phone number:	01708743000
Website:	www.oasisacademypinewood.org/
DfE number:	311/2004
Age range:	3 to 11
Published Admissions Number:	60
Supplementary Information Form Required?	No

Admissions Criteria

A brief description of the admissions criteria is provided here. The full 2021-22 admissions criteria, including definitions can be viewed on the school's website.

When the school is oversubscribed, after the admission of pupils with an Education, Health and Care plan or statement of special educational needs naming the school, priority for admission will be given to those children who meet the criteria set out below, in priority order:

1. Looked after children and children who were looked after, but ceased to be so because they were adopted (or became subject to a residence order or special guardianship order)
2. Exceptional medical or exceptional social grounds
3. Children with siblings on roll at the school on the date of admission
4. Children of school staff
1. The distance of the home address to the school. The remaining places are allocated in order of each child's proximity to the school

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Rise Park Infant

Head teacher:	Carolyn Fox
School address:	Annan Way, RM1 4UD
Phone number:	01708749135
Website:	www.riseparkinfants.co.uk
DfE number:	311/2060
Age range:	3 to 7
Published Admissions Number:	90
Supplementary Information Form Required?	No

Admissions Criteria

A brief description of the admissions criteria is provided here. The full 2021-22 admissions criteria, including definitions can be viewed on the school's website.

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When the school is oversubscribed, after the admission of pupils with an Education, Health and Care plan or statement of special educational needs naming the school, priority for admission will be given to those children who meet the criteria set out below, in priority order:

1. Looked after children and children who were looked after, but ceased to be so because they were adopted (or became subject to a residence order or special guardianship order)
2. Exceptional medical or exceptional social grounds
3. Pupils with siblings on the roll of the school on the date of admission who live up to a distance of 1.6km (straight line distance) from the school. Pupils who live further than 1.6km (straight line distance) from the school will also receive priority under this criteria if they currently have a sibling at the school who was admitted prior to September 2018
4. The distance of the home address from the School, as measured by a straight line from the School, those pupils living nearer the school being given higher priority

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Scargill Infant

Head teacher:	Dawn McGahey
School address:	Mungo Park Road, RM13 7PL
Phone number:	01708555707
Website:	www.scargillinf.org.uk
DfE number:	311/2023
Age range:	5 to 7
Published Admissions Number:	90
Supplementary Information Form Required?	No

Admissions Criteria

A brief description of the admissions criteria is provided here. The full 2021-22 admissions criteria, including definitions can be viewed on the school's website.

When the school is oversubscribed, after the admission of pupils with an Education, Health and Care plan or statement of special educational needs naming the school, priority for admission will be given to those children who meet the criteria set out below, in priority order:

1. Looked after children and children who were looked after, but ceased to be so because they were adopted (or became subject to a residence order or special guardianship order)
2. Pupils with siblings on the roll of the school on the date of admission who live up to a distance of 1.6km (straight line distance) from the school. Pupils who live further than 1.6km (straight line distance) from the school will also receive priority under this criteria if they currently have a sibling at the school who was admitted prior to September 2018
3. The children of staff
4. The distance of the home address from the School, as measured by a straight line from the School, those pupils living nearer the school being given higher priority

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St Alban's Catholic Primary

Head teacher:	Lisa Schaberg
School address:	Heron Flight Avenue, RM12 5LN
Phone number:	01708555644
Website:	www.stalbansschool.net
DfE number:	311/3508
Age range:	4 to 11
Published Admissions Number:	30
Supplementary Information Form Required?	Yes

Admissions Criteria

A brief description of the admissions criteria is provided here. The full 2021-22 admissions criteria, including definitions can be viewed on the school's website.

When the school is oversubscribed, after the admission of pupils with an Education, Health and Care plan or statement of special educational needs naming the school, priority for admission will be given to those children who meet the criteria set out below, in priority order:

1. Baptised Catholic looked after and previously looked after children
2. Baptised Catholic Children with a Certificate of Catholic Practice who are resident in the parish (St Alban's or English Martyrs)
3. Other Baptised Catholic children with a certificate of practice
4. Other baptised Catholic children
5. Other looked after and previously looked after children
6. Catechumens and members of an Eastern Christian Church
7. Christian children of other denominations, whose applications is supported by a minister of religion
8. Any other children

Within each criterion above the attendance of a brother or sister at the school at the time of enrolment will increase the priority of an application.

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St Edward's C of E Primary

Head teacher:	Christopher Speller
School address:	Havering Drive, RM1 4BT
Phone number:	01708745971
Website:	www.stedwardsva.net
DfE number:	311/3301
Age range:	3 to 11
Published Admissions Number:	90
Supplementary Information Form Required?	Yes

Admissions Criteria

A brief description of the admissions criteria is provided here.

The full 2021-22 admissions criteria, including definitions can be viewed on the school's website.

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When the school is oversubscribed, after the admission of pupils with an Education, Health and Care plan or statement of special educational needs naming the school, priority for admission will be given to those children who meet the criteria set out below, in priority order:

Priority Group 1

72 places to applicants, based on church attendance. Parents applying under this criterion **must** complete the Supplementary Information Form which is available from the school or website. Children will be admitted in the following order:

- a) Children who are looked after children and those who are previously looked after children and attend church.
- b) Children who attend the church once a week or more frequently, and have done so for a period of two years or more.
- c) Children attend the church once a fortnight, and have done so for a period of two years or more.
- d) Children attached to the church, where the child attends the church once a month, and have done so for a period of two years or more.
- e) Children known to the church, where the child attends the church less frequently than once a month.

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St Edward's C of E Primary

If under the criteria listed above the number of applications meeting any of these criteria exceeds the number of places available, the following conditions will be applied in descending order of priority:

- i. Siblings of children attending the school on the date when the child is enrolled;
- ii. The child's attendance at an Anglican church;
- iii. Children whose parent or guardian has been employed at St Edward's Church of England Primary School for two or more years at the time at which the application for admission to the school is made.
- iv. Children, who live closest to St Edward's Church of England Primary School as measured by a straight line from the School, those pupils living nearer the School being given higher priority.

Note: church attendance will be established by a clergy reference.

Places will be offered to applicants involved in the worship and work of churches which are members of Churches Together in England and/or Free Churches Group.

Priority Group 2

18 places to community applicants. Parents applying under this criterion do not need to complete the Supplementary Information Form.

Children will be admitted in the following order:

- a. Children who are looked after children and those who are previously looked after children.
- b. Children, who live closest to St Edward's Church of England Primary School as measured by a straight line from the School, with those pupils living nearer the School being given higher priority.

Under criteria a) and b) if the number of applications meeting either of these criteria exceeds the number of places available, the following conditions will be applied:

- i) Siblings of children attending the school on the date when the child is enrolled;
- ii) Children whose parent or guardian has been employed at St Edward's Church of England Primary School for two or more years at the time at which the application for admission to the school is made.

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St Joseph's Catholic Primary

Head teacher:	Bernadette Matthews
School address:	115 St Mary's Lane, RM14 2QB
Phone number:	01708220277
Website:	www.st-josephs-upminster.net
DfE number:	311/3506
Age range:	4 to 11
Published Admissions Number:	60
Supplementary Information Form Required?	Yes

Admissions Criteria

A brief description of the admissions criteria is provided here. The full 2021-22 admissions criteria, including definitions can be viewed on the school's website.

When the school is oversubscribed, after the admission of pupils with an Education, Health and Care plan or statement of special educational needs naming the school, priority for admission will be given to those children who meet the criteria set out below, in priority order:

1. Baptised Catholic looked after and previously looked after children
2. Baptised Catholic Children with a Certificate of Catholic Practice who are resident in the parish (St Joseph's or English Martyrs)
3. Other Baptised Catholic children with a certificate of practice
4. Other baptised Catholic children
5. Other looked after and previously looked after children
6. Catechumens and members of an Eastern Christian Church
7. Christian children of other denominations, whose applications is supported by a minister of religion
8. Any other children

Within each criterion above the attendance of a brother or sister at the school at the time of enrolment will increase the priority of an application.

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St Mary's Catholic Primary

Head teacher:	Gareth Tucker
School address:	Hornchurch Road, RM12 4TL
Phone number:	01708448430
Website:	www.stmaryscatholicprimaryschool.co.uk
DfE number:	311/3501
Age range:	4 to 11
Published Admissions Number:	60
Supplementary Information Form Required?	Yes

Admissions Criteria

A brief description of the admissions criteria is provided here. The full 2021-22 admissions criteria, including definitions can be viewed on the school's website.

When the school is oversubscribed, after the admission of pupils with an Education, Health and Care plan or statement of special educational needs naming the school, priority for admission will be given to those children who meet the criteria set out below, in priority order:

1. Baptised Catholic looked after and previously looked after children
2. Baptised Catholic Children with a Certificate of Catholic Practice who are resident in the parish (St Mary, Mother of God)
3. Other Baptised Catholic children with a certificate of practice
4. Other baptised Catholic children
5. Other looked after and previously looked after children
6. Catechumens and members of an Eastern Christian Church
7. Christian children of other denominations, whose applications is supported by a minister of religion
8. Any other children

Within each criterion above the attendance of a brother or sister at the school at the time of enrolment will increase the priority of an application.

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St Patrick's Catholic Primary

Head teacher:	Olivia Paton
School address:	Lowshoe Lane, RM5 2AP
Phone number:	01708745655
Website:	www.saint-patricks.org.uk
DfE number:	311/3503
Age range:	4 to 11
Published Admissions Number:	60
Supplementary Information Form Required?	Yes

Admissions Criteria

A brief description of the admissions criteria is provided here. The full 2021-22 admissions criteria, including definitions can be viewed on the school's website.

When the school is oversubscribed, after the admission of pupils with an Education, Health and Care plan or statement of special educational needs naming the school, priority for admission will be given to those children who meet the criteria set out below, in priority order:

1. Baptised Catholic looked after and previously looked after children
2. Baptised Catholic Children with a Certificate of Catholic Practice who are resident in the parish (Corpus Christi)
3. Other Baptised Catholic children with a certificate of practice
4. Other baptised Catholic children
5. Other looked after and previously looked after children
6. Catechumens and members of an Eastern Christian Church
7. Christian children of other denominations, whose applications is supported by a minister of religion
8. Any other children

Within each criterion above the attendance of a brother or sister at the school at the time of enrolment will increase the priority of an application.

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St Peter's Catholic Primary

Head teacher:	Jennifer Waterfield
School address:	Dorset Avenue, RM1 4JA
Phone number:	01708745506
Website:	www.st-peters.havering.sch.uk
DfE number:	311/3507
Age range:	4 to 11
Published Admissions Number:	60
Supplementary Information Form Required?	Yes

Admissions Criteria

A brief description of the admissions criteria is provided here. The full 2021-22 admissions criteria, including definitions can be viewed on the school's website.

When the school is oversubscribed, after the admission of pupils with an Education, Health and Care plan or statement of special educational needs naming the school, priority for admission will be given to those children who meet the criteria set out below, in priority order:

1. Baptised Catholic looked after and previously looked after children
2. Baptised Catholic Children with a Certificate of Catholic Practice who are resident in the parish (St Edward the Confessor)
3. Other Baptised Catholic children with a certificate of practice
4. Other baptised Catholic children
5. Other looked after and previously looked after children
6. Catechumens and members of an Eastern Christian Church
7. Christian children of other denominations, whose applications is supported by a minister of religion
8. Any other children

Within each criterion above the attendance of a brother or sister at the school at the time of enrolment will increase the priority of an application.

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St Ursula's Catholic Primary

Head teacher:	Karl Ashburn
School address:	Straight Road, RM3 7JS
Phone number:	01708345200
Website:	www.stursulascatholicfederation.co.uk
DfE number:	311/3505
Age range:	3 to 7
Published Admissions Number:	60
Supplementary Information Form Required?	Yes

Admissions Criteria

A brief description of the admissions criteria is provided here. The full 2021-22 admissions criteria, including definitions can be viewed on the school's website.

When the school is oversubscribed, after the admission of pupils with an Education, Health and Care plan or statement of special educational needs naming the school, priority for admission will be given to those children who meet the criteria set out below, in priority order:

1. Baptised Catholic looked after and previously looked after children
2. Baptised Catholic Children with a Certificate of Catholic Practice who are resident in the parish (St Dominic, Most Holy Redeemer or Christ the Eternal High King)
3. Other Baptised Catholic children with a certificate of practice
4. Other baptised Catholic children
5. Other looked after and previously looked after children
6. Catechumens and members of an Eastern Christian Church
7. Christian children of other denominations, whose applications is supported by a minister of religion
8. Any other children

Within each criterion above the attendance of a brother or sister at the school at the time of enrolment will increase the priority of an application.

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The Mawney Foundation

Head teacher:	Chris Knight
School address:	Mawney Road, RM7 7HR
Phone number:	01708741612
Website:	www.learningandachievingfederation.co.uk
DfE number:	311/2092
Age range:	3 to 11
Published Admissions Number:	90
Supplementary Information Form Required?	No

Admissions Criteria

A brief description of the admissions criteria is provided here. The full 2021-22 admissions criteria, including definitions can be viewed on the school's website.

When the school is oversubscribed, after the admission of pupils with an Education, Health and Care plan or statement of special educational needs naming the school, priority for admission will be given to those children who meet the criteria set out below, in priority order:

1. Looked after children and children who were looked after, but ceased to be so because they were adopted (or became subject to a residence order or special guardianship order)
2. Pupils with siblings on the roll of the school on the date of admission who live up to a distance of 1.6km (straight line distance) from the school. Pupils who live further than 1.6km (straight line distance) from the school will also receive priority under this criteria if they currently have a sibling at the school who was admitted prior to September 2018
3. The distance of the home address from the School, as measured by a straight line from the School, those pupils living nearer the school being given higher priority

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Upminster Infant

Head teacher:	Helen Lendon
School address:	St Mary's Lane, RM14 3BS
Phone number:	01708227320
Website:	www.upminsterinfant.co.uk/
DfE number:	311/2067
Age range:	4 to 7
Published Admissions Number:	90
Supplementary Information Form Required?	No

Admissions Criteria

A brief description of the admissions criteria is provided here. The full 2021-22 admissions criteria, including definitions can be viewed on the school's website.

When the school is oversubscribed, after the admission of pupils with an Education, Health and Care plan or statement of special educational needs naming the school, priority for admission will be given to those children who meet the criteria set out below, in priority order:

1. Looked after children and children who were looked after, but ceased to be so because they were adopted (or became subject to a residence order or special guardianship order)
2. Pupils with siblings on the roll of the school on the date of admission who live up to a distance of 1.6km (straight line distance) from the school. Pupils who live further than 1.6km (straight line distance) from the school will also receive priority under this criteria if they currently have a sibling at the school who was admitted prior to September 2018
3. The children of staff
4. The distance of the home address from the School, as measured by a straight line from the School, those pupils living nearer the school being given higher priority

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Statistical Information - Admissions

The statistical information tells you about the number of applications made, the number of places offered under each criteria for each school and the last place offered on distance for admission in September 2020.

This information should only be used as a guide as the qualifying distances for children starting school in September 2021 will depend on the number of applications received.

School's that were undersubscribed have ' - ' in the final column of the table.

Previous years statistics can be found on the Admissions pages of the [Havering website](#).

	Places Available	Total Number of On Time Preferences Expressed (1 - 6)	Total Number of Places Offered	SEN	Looked After Children	Social / Medical	Siblings	Priority Area Places	Distance Places	Allocated Places	Staff Pupils	1st Preferences Offered	2nd Preferences Offered	3rd Preferences Offered	4th - 6th Preferences Offered	Furthest Distance Taken at Initial Allocation in KM's (Straight line distance)
Ardleigh Green Infants	90	481	90	0	1	0	43	0	46	0	0	88	2	0	0	0.6473
Benhurst Primary	60	215	60	0	0	0	35	0	25	0	0	56	2	2	0	0.5389
Brady Primary	60	112	51	0	0	0	16	0	33	2	0	48	0	1	0	-
Branfil Primary	90	228	90	0	0	0	24	0	59	7	0	64	7	6	6	-
Broadford Primary	90	273	90	1	0	0	30	0	59	0	0	81	7	2	0	0.7718
Clockhouse Primary	90	211	90	0	0	0	37	0	53	0	0	89	1	0	0	0.9923
Concordia Academy	90	190	90	0	0	0	13	0	75	2	0	75	9	1	3	-
Crowlands Primary	90	196	90	0	0	0	37	0	53	0	0	83	4	3	0	2.4726
Crownfield Infants	120	227	115	1	0	0	38	0	72	4	0	104	5	2	0	-
Dame Tipping CE Primary	15	56	15	0	0	0	7	0	8	0	0	15	0	0	0	1.9719
Drapers' Brookside Infants	60	126	60	0	0	0	39	19	1	1	0	54	3	2	0	-
Drapers' Maylands Primary	60	125	60	0	1	0	37	16	6	0	0	57	1	0	2	2.6477
Drapers' Pyrgo Priory	60	127	46	0	0	0	33	5	3	5	0	37	0	1	3	-
Elm Park Primary	60	194	60	0	0	0	20	0	40	0	0	43	15	1	1	2.0926
Engayne Primary	90	206	90	0	0	0	52	0	38	0	0	87	1	2	0	0.5210
Gidea Park Primary	60	365	60	0	0	0	19	0	41	0	0	53	4	2	1	1.0532
Hacton Primary	84	328	84	1	0	0	32	0	51	0	0	77	4	3	0	1.2078
Harold Court Primary	60	138	60	0	0	0	29	0	31	0	0	50	4	3	3	21.9065
Harold Wood Primary	90	235	90	0	0	0	35	0	55	0	0	77	9	3	1	1.5628
Harrow Lodge Primary School	60	92	50	0	0	0	18	0	21	11	0	30	5	0	4	-
Hilldene Primary	90	215	90	0	0	0	47	0	43	0	0	82	7	1	0	0.8276

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	Places Available	Total Number of On Time Preferences Expressed (1 - 6)	Total Number of Places Offered	SEN	Looked After Children	Social / Medical	Siblings	Priority Area Places	Distance Places	Allocated Places	Staff Pupils	1st Preferences Offered	2nd Preferences Offered	3rd Preferences Offered	4th - 6th Preferences Offered	Furthest Distance Taken at initial Allocation in KM's (Straight line distance)
Hylands Primary	90	232	87	0	0	0	29	0	54	4	0	66	10	4	3	-
La Salette Catholic Primary	30	71	28	0	0	0	14	0	14	0	0	27	0	1	0	N/A
Langtons Infants	60	125	57	0	1	0	18	0	27	11	0	36	7	3	0	-
Mead Primary	120	230	117	2	1	0	40	0	57	17	0	88	6	3	3	-
Nelmes Primary	60	343	60	0	0	0	21	0	39	0	0	57	3	0	0	1.1409
Newtons Primary	60	69	42	0	0	0	21	0	19	2	0	39	0	1	0	-
Oasis Academy Pinewood	45	87	38	0	0	0	17	0	18	3	0	34	1	0	0	-
Parklands Infants	120	283	116	0	3	0	41	0	71	1	0	103	10	0	2	-
Parsonage Farm Primary	90	129	74	0	0	0	30	0	44	0	0	68	5	0	1	-
Rainham Village Primary	60	147	56	0	1	0	22	0	32	1	0	53	2	0	0	-
Rise Park Infants	90	166	80	1	0	0	22	0	53	4	0	73	2	0	1	-
Scargill Infants	90	159	81	0	0	0	36	0	41	4	0	64	7	4	2	-
Scotts Primary	60	375	60	1	2	0	31	0	26	0	0	59	1	0	0	0.5206
Squirrels Heath Infants	90	209	90	0	0	0	31	0	53	6	0	63	14	5	2	-
St Alban's RC Primary	30	79	27	0	0	0	12	0	15	0	0	18	6	3	0	-
St Edward's CE VA Primary	90	182	59	0	1	0	22	0	33	3	0	50	4	1	1	-
St Joseph's RC Primary	60	145	60	0	0	0	34	0	26	0	0	57	3	0	0	N/A
St Mary's Catholic Primary	60	194	60	0	0	0	37	0	23	0	0	57	3	0	0	N/A
St Patrick's Catholic Primary	60	95	53	0	0	0	27	0	26	0	0	51	1	1	0	N/A

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	Places Available	Total Number of On Time Preferences Expressed (1 - 6)	Total Number of Places Offered	SEN	Looked After Children	Social / Medical	Siblings	Priority Area Places	Distance Places	Allocated Places	Staff Pupils	1st Preferences Offered	2nd Preferences Offered	3rd Preferences Offered	4th - 6th Preferences Offered	Furthest Distance Taken at initial Allocation in KM's (Straight line distance)
St Peter's Catholic Primary	60	148	60	0	1	0	26	0	33	0	0	55	3	2	0	N/A
St Ursula's RC Infants	60	131	60	0	0	0	32	0	28	0	0	60	0	0	0	N/A
Suttons Primary	60	217	60	0	0	0	15	0	45	0	0	43	11	2	4	2.5428
The James Oglethorpe Primary	60	155	60	0	2	0	17	0	41	0	0	47	12	1	0	6.0165
The Mawney School	90	206	90	0	0	0	35	0	55	0	0	86	3	0	1	2.8182
The RJ Mitchell Primary	60	162	60	0	0	1	24	0	35	0	0	45	8	6	1	4.2364
Towers Infants	90	334	90	0	1	0	37	0	52	0	0	83	6	1	0	0.8293
Upminster Infants	90	294	91	1	0	0	38	0	52	0	0	82	7	2	0	1.2033
Whybridge Infants	90	185	90	1	0	0	30	0	59	0	0	82	5	3	0	1.5845
Totals	3594	9492	3437	9	15	1	1400	40	1884	88	0	2996	230	78	45	

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Deferred entry and admission outside of the child's chronological year group

Local authorities and schools must provide for the admission of all children in the September following their fourth birthday.

Where a child has been offered a place at a school parents have the following options available to them.

- a) the child is entitled to take up a full-time place in the September following their fourth birthday,
- b) the child's parents can defer the date their child is admitted to the school until later in the school year but not beyond the point at which they reach compulsory school age (the term after their fifth birthday) and not beyond the beginning of the final term of the school year for which the offer was made, and
- c) where the parents wish, their child may attend part-time until later in the school year but not beyond the point at which they reach compulsory school age (the term after their fifth birthday).

Parents wishing to take up options b) and c) must advise the school offered at their earliest opportunity in order for the school to facilitate this effectively.

In addition, parents of summer born children (those born between 1 April and 31 August) can request for their child to be admitted to reception a year later outside of their chronological year group, thereby starting school only once they reach compulsory school age. This does not apply to children born in the autumn and spring as these children must legally be in school full time in the term after they turn five years old.

Who is responsible for making a decision on whether or not a child should be educated out of chronological year group?

Whilst there is no statutory barrier to children being admitted to school outside of their chronological year group, there is no duty to agree to such a request. In each case it is for the admission authority of the school to make the decision based on the circumstances of the case and what is in the best interests of the child, after submission of a request and supporting information by the parent or following Havering's agreement to the recommendations made in an Education Health and Care Plan (EHCP).

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Reasons frequently cited for requesting that children are placed outside their chronological year group

The rationale for requests to place children in a year group other than their chronological year group tends to be as follows:

- i. the child has exceptional intellectual skills and is isolated as a learner in their present peer group. They may present severe difficulties for teachers in terms of providing appropriate curriculum extension;
- ii. the child has exceptionally delayed intellectual skills and cannot productively engage in group learning tasks and presents teachers with severe difficulties in curriculum differentiation;
- iii. often in association with (ii) the child is very delayed emotionally and cannot make adequate relationships with their peer group, is at risk of isolation and possibly bullying;
- iv. a child may have missed a substantial part of a year through illness or other reasons;
- v. reasons associated with a child's physical condition: physical frailty which appears to justify a "less robust" environment than that found in the same age group;

- vi. the child was born prematurely on or before 31 August but their expected date of delivery was after 31 August;
- vii. to provide an additional year's experience of mainstream education prior to a special school placement; and
- viii. the child has recently arrived in the country and has limited English language competence or could be isolated in their age appropriate group.

These reasons are frequently allied with strong parental preferences for their child to be placed in an alternative year group.

The second and third of the above reasons are particularly prevalent at a time of phase transfer (nursery to infant, infant to junior, junior to secondary) where the demands of the next phase are perceived as too much for the child to cope with.

Additional relevant information regarding deferred entry / education outside of the child's chronological year group is available to download and view online via www.havering.gov.uk/admissions/defer this includes best practice guidelines, information on the potential implications for the child and information regarding continued Early Years funding.

Additional Information

In-Year Admissions

Admissions to schools at other times

Applications for a school place at any other time than starting infant or primary schools for the first time are called 'In-Year' admissions.

To apply for a Havering school you will be required to complete an online in year application via

www.havering.gov.uk/admissions/inyear.

Supplementary Information Forms (SIFs), required by some schools, will be available directly from the schools. These schools will use the information on the SIFs to apply their admissions criteria.

If you would like to apply for a school outside of Havering you must contact the borough the school is located in for details on how to apply. Please note, this is different from the process for applying to start infant or primary school.

Waiting lists

If the school you are interested in has a vacancy in your child's year group we will be able to offer a place. If there are no places, your child's name can be added to the waiting list. If a place becomes available at a school, all the children on the waiting list are considered and the place is offered in accordance with the school's admissions criteria.

School admission appeals

If your child is not offered a place at one of the schools you listed on your form you can appeal against this decision to an independent appeal panel. Please note for applications for in year admissions there is no appeal deadline. Appeals will be heard within 30 school days of the appeal being lodged.

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SEND Admissions

Havering provides a range of specialist facilities and support services for children with special educational needs and/or disabilities (SEND). The special educational needs of most children can be met in mainstream schools where additional help is available. In exceptional cases a special school or unit may be the most appropriate establishment for a child. Information about provision for children with special educational needs and/or disabilities (SEND) is available from the SEN team.

If your child has an Education Health and Care Plan (EHCP). The SEND Team will write to you and explain the procedure for applying for an infant or primary school for your child.

If you are unsure if your child has an EHCP, you should speak with your child's current early years provider in the first instance.

Parents often confuse a child's individual healthcare plan with an EHCP. Individual healthcare plans are not the same as EHCPs (which set out the support needed by children with special educational needs). Individual healthcare plans are documents

drawn up involving people who might be required to contribute to a child's care while at an early years setting and, are intended to set out what sort of support a child needs to participate fully. It is, however, possible that a child with an EHCP will also have an individual health care plan.

If you have any questions about the transition process for pupils with an EHCP into infant or primary schools, please contact the SEND team.

Tel: 01708 431885

Email: sen@havering.gov.uk

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What childcare offers are available for two, three and four year olds?

If you have parental responsibility you may be eligible for one or more of the following early education and childcare offers for your child:

Two Year Old Offer

- Eligible two year olds can access up to 570 hours universal funding term time (15 hours a week) or as a stretched offer (approximately 10/11 hours a week for 52 weeks). Parents will need to apply for funding and have a valid eligibility code.

Three and four year olds (universal offer)

- All three and four year olds can automatically access up to 570 hours universal funding term time (15 hours a week) or as a stretched offer (approximately 10/11 hours a week for 52 weeks), you do not need to apply for this.

Three and four year olds of working parents (extended 30 hour offer)

- Working parents of three and four year olds can access up to 1,140 hours extended funding term time (30 hours a week) or as a

stretched offer (approximately 20/22 hours a week for 52 weeks. Parents will need to apply for funding and have a valid eligibility code.

Once eligibility for a nearly education and childcare offer has been confirmed, children will attend an early year's provider registered with Ofsted who follows the Early Years Foundation Stage Curriculum. Early years funding is offered over a minimum of 38 weeks (33/35 weeks in Independent schools).

Parents can claim a maximum of 10 hours funding, between 6am and 8pm at no more than two providers each day.

All approved early education and childcare Providers in Havering, including breakfast, afterschool and holiday providers, childminders, preschools, day nurseries, independent, maintained and academy schools with nurseries and Local Offer provisions are available on the Family Services Directory. The Local Offer sets out in one place information about various types of provision parents can expect to be available across education, health and social care for children and young people who have Special Educational Needs (SEN) or are disabled. The information is also applicable to children who do not have an Education, Health and Care Plan (EHCP).

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When can children take up their free funded early education and childcare?

Children can start at an early year's Provider from the term after the second or third birthday. All four year olds, not in a Reception class, can access early education and childcare funding.

For further information and details of how to apply for early education and childcare offers in Havering, please go to www.havering.gov.uk/earlyyears or refer to the Governments Childcare Service Website at www.childcarechoices.gov.uk.

Admission to Private, Voluntary and Independent (PVI) providers

More than 150 Childminders, Preschools, Day Nurseries and Independent schools offer flexible early education and childcare places in the borough for two, three and four year olds , for further information about places and offers available, please visit www.havering.gov.uk/earlyyears .

Admission to Schools with nursery classes

For information about the schools specific nursery admissions arrangements for two, three and four year olds including 30 hours childcare, please contact the school directly or go to www.havering.gov.uk/earlyyears.

Please be reminded that attendance at a school nursery class or at an early years provider on school grounds does not mean an automatic transfer to the reception class of the school.

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Private Fostering

Private fostering is when a child or young person aged 16 or under (18 if they are disabled), is cared for and provided with accommodation for 28 days or more by an adult who is not a close relative. A close relative is an aunt, uncle, step-parent, grandparent or sibling, but not a cousin, grand aunt/uncle or a family friend.

If you are a parent and your child is already placed with a private foster carer, or if you are considering placing your child in a private fostering arrangement in the London Borough of Havering, you need to speak to the Family Placement Service, Fostering Team. You must also speak to the Fostering Team if you are, or will be, a private foster carer and live in the London Borough of Havering.

The Fostering Team are able to provide you with advice and guidance and will be on hand to support you.

Private foster carers applying for a school place for a child in their care must make clear the relationship that they have with the child on the application forms. Failure to do so may result in the offer of a school place being withdrawn.

For more information please contact:

Children's Social Services,
London Borough of Havering
Family Placement Service,
Fostering Team,
Mercury House,
Mercury Gardens,
Romford
RM1 3SL.

Tel: 01708 434576

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Schools in neighbouring boroughs

For statutory purposes, we are obliged to inform you of Local Authorities that have schools within 3 miles of a Havering school.

London Borough of Barking and Dagenham

Email: admissions@lbbd.gov.uk

Tel: 0208 2015 3004

Thurrock County Council

Email: school.admissions@thurrock.gov.uk

Tel: 0137 565 2883

London Borough of Bexley

Email: schooladmissions@bexley.gov.uk

Tel: 0208 303 7777

Essex County Council

Email: admissions@essex.gov.uk

Tel: 0345 603 2200

London Borough of Redbridge

Email: admissionsandrewards@redbridge.gov.uk

Tel: 0208 708 3139

Additional Information

Havering admissions and other useful contacts

Havering School Admissions Team

Town Hall
Main Road
Romford
RM1 3BD

Tel: 01708 434600 (Mon - Fri, 12 - 5pm)

Email: schooladmissions@havering.gov.uk

Webchat: www.havering.gov.uk/admissions/primary

Online Enquiry Form:

www.havering.gov.uk/admissions/contact

In Person:

Public Advice and Service Centre (PASC),
Liberty Shopping Centre, Romford.
Monday's between 9.30am - 1pm.

Attendance, Behaviour and Traveller support service

Email: ews@havering.gov.uk

Tel: 01708 431777

Child Employment and Entertainment Licences

Email: childemployment@havering.gov.uk

Tel: 01708 431527

Early Years Admissions

Email: earlyyearsadmissions@havering.gov.uk

Tel: 01708 433954

Family Information Service

Email: FIS@havering.gov.uk

Tel: 01708 431783

Free School Meals & Pupil Premium

Email: freeschoolmeals@havering.gov.uk

Tel: 01708 433929

Special Educational Needs

Email: sen@havering.gov.uk

Tel: 01708 431885

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